



## **INDIAN SCHOOL SALALAH**

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**Circular Dated: ISS/DP/046/2022-23 DT: 07/02/2023**

### **ADMISSION (2023-2024)**

Dear Parents,

The admission for Grade II to IX & XI is open for the Academic Year 2023-2024 as per the schedule mentioned below.

There are different methods and procedures to be followed for Indian students and non-Indian students as well as CBSE affiliated schools and schools other than CBSE. Hence, you are requested to follow the admission process very carefully giving accurate information with regard to the previous school, academic records etc. Admissions are very limited and the seat allotment is on 'First come First Served basis' on the condition that all the documents required for admission are submitted to the office.

I, Principal of Indian School Salalah welcomes you all to Indian School Education system and to be a part of our esteemed organization.

#### **1. REGISTRATION FOR NEW ADMISSION (CLASSES II TO IX & XI)**

- 1.1** Registration Form for admission to Classes II to IX & XI for the academic year 2023-2024 can be collected from the school office between 8.30 am and 2.00 pm on payment of OMR 10/- from **February 12, 2023 to February 20, 2023** and OMR 15/- after February 20, 2023. Registration Form completed in all respects should be submitted to the school office on or before **February 23, 2023**. The Registration fee is non-refundable.
- 1.2 INTERACTIVE SESSION** for Indian students from CBSE Affiliated Schools will be held on **Saturday, February 25, 2023**.
- 1.3 WRITTEN TEST in English, Maths and Science** for Indian students from schools other than CBSE Affiliated schools and International students will be conducted on **Saturday, March 04, 2023 (Venue – KG Block)**. Question paper in these subjects will be set on the syllabus of the previous class. Duration of the written test for each subject will be one hour.
- 1.4** List of candidates selected for admissions will be put on the school notice board at 09.00 am on **Wednesday, 08/03/2023**.

## 2 . **ADMISSION – PROCEDURE & REQUIREMENTS**

- 3.1** On declaration of a candidate being eligible for admission, the parent can collect the **Admission Form** from the Fee Counter by paying RO 2/- only.
- 3.2 Admission Form** completed in all respects, along with the following documents should be submitted to the Office Clerk with the relevant fees between 8.30 am and 2.00 pm.
- (a) **TRANSFER CERTIFICATE:** Transfer Certificate should have the signatures of the regular Principal /Vice Principal and it should be countersigned by an Officer not below the rank of District Inspector of Schools / Deputy Director of Education / Education Officer of the Education Department of the State / Union Territory concerned. In case of a student migrating from a CBSE affiliated School, the schools shall mention in the Transfer Certificate **AFFILIATED TO THE CENTRAL BOARD OF SECONDARY EDUCATION** below the name and address of the school along with the **Affiliation Code No.** [Applicable for admission to Class II to XII only]
- b) One recent passport size photograph of the child.  
c) Photocopy of child's passport (First Page, Visa Page and Last Page).  
d) Photocopy of child's civil ID  
e) Photocopy of father's passport (First Page, Visa Page and Last Page).  
f) Photocopy of father's Resident Card.  
g) Photocopy of mother's passport (First Page, Visa Page and Last Page)  
h) Photocopy of mother's Resident Card.  
i) Copy of the last Progress Report issued by the previous school.  
j) Photocopy of Immunization/Vaccination record of the child.  
k) Photocopy of the latest electricity bill.  
l) NOC (No Objection Certificate) from the Embassy concerned for Other Nationalities.

**If any document is found invalid, admission will be cancelled without any explanation and any fee paid will not be refunded.**

- 3.3** The Copy of Fee Receipt given by the Office Clerk should be handed over to the Class Teacher of the student at the time of joining the school.

Regards,

  
**DEEPAK PATANKAR**  
Principal

### **Note**

- Those who wish to cancel the admission for any reasons, Registration Fee, Admission form fee and Admission fee are **Non Refundable**.
- The new Academic Year (2023–2024) will begin on **Sunday, April 2, 2023**.
- Summer vacation for the academic year 2023-2024 will commence from June 11, 2023 to July 31, 2023.